

## Dwight City Council Minutes

July 17th, 2017

The Dwight City Council met in regular session at 7 PM on July 17th, 2017. Mayor Galen Johnson presided and opened the meeting with the Pledge of Allegiance. Council members present were Pam Goss, Melissa Ellis, John Traynor, and Richard Lindgren.

Visitors present: Jan Davis, Loretta Thomas, Deborah Thomas, Rachel Thomas, Michelle Garrett, Chris Stewart, Butch Roberts, City Treasurer Mina Miller, Water Manager Ryan Taylor, Maintenance Manager Donald Glessner and City Clerk Heather Brown were also present.

Loretta Thomas was in attendance to ask for the trash charge to be waived since they are not currently living in their house. Council reviewed RESOLUTION #2015-4-20, which states that all active water accounts must pay water, sewer and trash charges.

Michelle Garrett handed out copies of the 2018 proposed budget. The levy went up 2.9 mills due to the valuation of Dwight going down. A budget hearing will be held on August 21<sup>st</sup>, 2017 at 6:30 PM.

Additions to Agenda: None.

Minutes: Councilwoman Goss moved to accept the minutes of the June 19th, 2017 regular meeting with the correction to the last sentence of the Maintenance Manager Report to include the word "restroom." Councilwoman Ellis seconded. Motion carried 4-0.

Maintenance Manager Report: Donald Glessner was in attendance and provided a written report. He and Ryan will make needed repairs to the bathroom roof at the City Park. He reported that street signs are almost completed with just a few more to put up. He, Mayor Johnson, Butch Roberts, Councilman Traynor, and Councilwoman Goss will hang the new Main Street banners on Saturday, July 22<sup>nd</sup>. All 12 loads of gravel will be delivered on July 18<sup>th</sup>, Donald has taken the day off of his regular employment to spread the gravel in town. Daily operation of the sewer system is functioning smoothly.

Water Manager Report: Water Manager Ryan Taylor was in attendance and provided a written report. Biological samples have all come back normal. He made extra keys to the hydrant at the City Park. He dug a trench around the City Park restroom to prevent water from getting inside on the floor. He stated that well #2 still needs capped. All five lead and copper samples that were required were submitted to KDHE. He met with Steve Euler to overflow the water tower. He also ran well #1 to get CL2 up. He has been flushing hydrants and exercising valves in town.

Councilwoman Worrell arrived at 7:38 PM.

Dog Catcher Report: Ricky Worrell was not in attendance but provided a written report. He reported that he cleaned out the dog pens and hauled away tree limbs. He tried to serve papers to a resident that had a dog out and attacked another dog, no one was home. Another resident called and said their dogs were out but later called and stated that she had found them.

Heather stated that she had received several calls regarding dogs being abandoned with no food or water. She called the Morris County Sheriff's Department to do an animal welfare check.

City Treasurer Report: Mina Miller was in attendance and provided Council with a copy of the quarterly Treasurer Report. Everything balanced. Heather has a couple of un-cleared entries to ask Cindy Jensen about when she performs the audit in August. Mina thanked the City for the memorial donation in her mother, Babe Carr's name.

City Clerk Report: Heather Brown reviewed the financial reports. She also provided a written Clerk Report. Heather provided Council with an updated Dog Registration list. She reported that Mike's Fire Extinguisher Sales & Service came and serviced all of the City's fire extinguishers. The Kansas Water Pollution Control Permit was renewed for KDHE. Heather reported that she received a payment from the Kansas Set-Off program in the amount of \$33.50 for account 0138-07. She renewed the Norton Anti-Virus Software on the office computer. Council approved to write off \$195.87 on account #8008-02 due to bankruptcy

Mayor's Report: Mayor Johnson provided a written report.

Review and approval of bills: Councilwoman Ellis moved to approve the bills as presented with the addition of Services Unlimited for \$115.00 and KDHE for \$72.00. Councilman Traynor seconded. Motion carried 5-0.

Correspondence: Heather shared a thank you card from the Babe Carr family and a thank you card from Friends of Animals for the donation in Babe Carr's name.

Old Business: Council members discussed the insurance coverage for Dwight Summerfest 130. Councilwoman Goss moved to add Special Event coverage to the current City Insurance policy to cover the Summerfest committee working under the guide of the City. Councilwoman Worrell seconded. Motion carried 5-0. Councilwoman Goss asked Chris Stewart for an updated list of Summerfest Events on August 5<sup>th</sup>. There is a 5K run/walk with pre-registration at the ballfield at 7 AM, bounce tents all day at the ballfield, cancer screenings at the Library with registration from 9-noon and screenings will be held between noon-6 PM, a parade at 10 AM, a car show at the ballfield from 11 AM-3PM, a tractor show at 11 AM at the grain elevator, mini-train rides near the Library between 11 AM-3 PM, at 11:15 and noon History in a Trunk at the Dwight United Methodist Church, at 12:30 PM a Wildlife Exhibit at the Dwight United Methodist Church, a Fine Arts show at the old Grocery store on Main St. at 12:30-3 PM, Hands-on art activities for all ages at the old Grocery store from 12:30-3PM, an antique tractor auction at 2 Pm at the Dwight elevator, Live MUSIC in the City Park from noon-6 PM, a DJ dance at the City Park from 7-10 PM, horse shoe tournament at 2 PM at City Park, kids games located at Dwight United Methodist Church from 3-4:30 PM, Bingo at the Dwight United Methodist Church between 4-6 PM. There will also be lots of food vendors all day long. Indoor vendor booths will be held at the Community Building and outdoor booths will be at the City Park. There is also a community worship service being held on Sunday, August 6<sup>th</sup> at 10 AM at the Community Building. There will be a Community potluck meal after worship, please bring a food item to share and your own table service.

Mayor Johnson reviewed bids from Services Unlimited (\$4876 for Library unit and \$4955 for Community Building unit), Spiker Heating (\$16,722 for both locations) & Air, Ziegler Plumbing, Heating and Cooling (\$10,500 total for both locations) and Dwight Electrical & Plumbing (\$4700.00 each location) to replace the Air Conditioner and Furnace in the Dwight Library and Community Building. Mayor Johnson also reviewed a bid from Services Unlimited to replace only the Air Conditioner in the Community Building for \$3031. Councilwoman Ellis moved to accept the bid from Services Unlimited for just the Air Conditioner unit for \$3031 in the Community Building to be completed as soon as possible. Councilwoman Goss seconded. Further discussion-Councilman Traynor stated that the Community Building has a lot of major issues that need to be addressed. Councilwoman Goss stated that the air conditioner can be moved to a new building if a new one were to be built in the future. Councilman Traynor stated that the south bathroom in the Community Building should be locked until repairs can be made. Once repairs are made, the bathroom will reopen. Motion carried 5-0.

New Business: Mayor Johnson recommended fifty cent pay increases for Heather Brown, Donald Glessner and Ryan Taylor. He stated that they are all three terrific employees for the City. Donald Glessner's last pay raise was in June 2012. Councilwoman Ellis moved to give Heather Brown, Donald Glessner, and Ryan Taylor a fifty cent pay increase per hour. Councilman Traynor seconded. Motion carried 5-0.

Councilwoman Goss moved to go into Executive Session at 8:25 PM to discuss appointing a new Council Member, not to exceed 15 minutes. Councilman Traynor seconded. Motion carried 5-0.

Councilwoman Goss moved to come out of Executive Session at 8:37 PM. Councilman Traynor seconded. Motion carried 5-0.

Councilwoman Goss stated that the City has received a letter of formal resignation as Councilwoman from Councilwoman Ellis, effective July 17<sup>th</sup>, 2017, due to relocation. With her reservation, Mayor Johnson accepted Melissa Ellis's resignation. The City is now at four Council Members. Mayor Johnson's recommendation to Council is to appoint John Talley to take over Melissa Ellis's Council seat until her term expires in November, 2019. Councilman Lindgren moved to honor Mayor Johnson's appointment of John Talley if he is to accept Mayor Johnson's request. Councilwoman Worrell seconded. Motion carried 4-0.

Open Forum: Butch Roberts stated that he and Councilman Traynor made three electrical outlet repairs to the snack shack at the ballfield. He suggested that Councilman Traynor be reimbursed for his outlets and labor. Mayor Johnson asked Councilman Traynor to provide a bill at the next Council meeting for consideration of reimbursement. Councilman Traynor made the suggestion of possibly putting out bids to get cheaper prices on gravel. He also suggested that in the future, when bids are received for City work, that proof of Insurance should be requested to be submitted with the bids. Councilwoman Goss stated that Monday Morning Coffee was held at the Café on July 17<sup>th</sup>. She used one table and eight chairs from the Community Building. She will keep them in the café until the Air Conditioning is replaced at the Community Building.

Adjournment: Councilman Lindgren made the motion to adjourn with Councilman Traynor seconding. Motion carried 5-0. Meeting adjourned at 8:49 PM.

The next regularly scheduled Council meeting will be held on August 21st, 2017 at 7 PM.