

## Dwight City Council Minutes

June 15th, 2015

The Dwight City Council met in regular session at 7 PM on June 15th, 2015. Mayor Galen Johnson presided and opened the meeting with the Pledge of Allegiance. Council members present were Kathy Worrell, Pam Goss, Richard Lindgren, John Traynor and Melissa Ellis.

Visitors present: Water Manager Brad Reynoso, Dog Catcher Ricky Worrell, and City Clerk Heather Brown were also present.

Additions to Agenda: None

Minutes: Councilwoman Goss moved to accept the minutes of the May 18th, 2015 regular meeting as presented. Councilwoman Worrell seconded. Motion carried 5-0.

Maintenance Manager Report: Donald Glessner was not in attendance but provided a written report. He reported that he fixed the roof at the City Park restroom and got the toilet turned on. He mowed a property at 6<sup>th</sup> Street and Highway 4. The property owner will be billed for 4 hours at \$25 an hour. He also reported that the sewer pond overflowed once and it was reported to KDHE. He has been very busy mowing and trimming.

Water Manager Report: Brad Reynoso was in attendance and provided a written report. Brad reported that the biological tests have all come back normal. He stated that placing the locks on the meters that are shut off has seemed very effective. Heather provided him with hydrant flushing and valve exercising logs to complete. He also reported a meter that has a cut wire. He will make the repair himself. Brad will be absent for about a month later this year. Council discussed either having Councilman Traynor or the City of Alta Vista read meters during his absence.

Dog Catcher Report: Ricky Worrell was in attendance and provided a written report. Ricky had nothing to report.

City Clerk Report: Heather Brown reviewed the financial reports. She provided Council with a current Dog Registration list. Heather reported that all of the Water Improvement Fees have been paid except one. Councilwoman Goss will continue collection efforts.

Review and approval of bills: Councilwoman Ellis moved to approve the bills as presented. Councilman Traynor seconded. Motion carried 5-0.

Correspondence: Heather provided Council with a Condition Assessment Report for the Stand Pipe provided by Utility Service Group. She also stated that Mayer Specialty Services has emailed a copy of the Sewer Maintenance Cleaning report completed on June 9<sup>th</sup>.

Old Business: Mayor Johnson shared with Council that his son helped him put up a new fence at the park. Council signed thank you cards that will be mailed to the people that helped. It was mentioned that the weeds around and in the sand at the City Park need pulled. Heather stated that a resident had called in looking for a Community Project for her kids. Council told Heather to call the resident and tell her it would be great if they wanted to pull the weeds. Heather will advertise in the TCT newsletter that sealed bids are being accepted through July 20<sup>th</sup> for the Maypole up at the Park. Councilwoman Ellis will begin checking for equipment to place at the park with a budget of \$6000 to come from Equipment Reserve Fund. Councilman Lindgren stated that a family requested that the BBQ Grill be replaced at the City Park. The family will help pay for the new grill or to fix the current grill. Councilwoman Ellis will check prices. Brad Reynoso will check into how much it will cost to repair the current grill. Councilman Lindgren reported that no work has been completed on the road grader.

New Business: Councilwoman Goss made the motion to reimburse Lisa Lee for Norton Anti-Virus Software providing she provides Council with a copy of her statement. Councilwoman Ellis seconded. Motion carried 5-0. Heather will call Norton and see if they will take a check over the phone for service since the City does not have a credit card. Councilwoman Ellis moved to get the Norton security with back-up for 2 years at the price of \$114.99. Councilman Lindgren seconded. Motion carried 5-0. Employee Evaluations on Mina Miller and Donald Glessner will be completed at the July 20<sup>th</sup> Council meeting.

Councilwoman Goss moved for Council to go into Executive Session at 8:08pm for Dog Catcher Ricky Worrell's annual employee evaluation not to exceed 15 minutes. Councilman Lindgren seconded. Motion carried 5-0. Councilwoman Goss moved to go back into regular session at 8:15pm. Councilwoman Ellis seconded. Motion carried 5-0.

Councilwoman Worrell moved to go into Executive Session at 8:16pm for no longer than 10 minutes for Water Manager Brad Reynoso's annual employee evaluation. Councilwoman Ellis seconded. Motion carried 5-0. Councilwoman Goss moved to go back into regular session at 8:24pm. Councilwoman Worrell seconded. Motion carried 5-0.

Councilwoman Ellis moved to go into Executive Session at 8:25pm for no longer than 10 minutes for City Clerk Heather Brown's annual employee evaluation. Councilwoman Worrell seconded. Motion carried 5-0. Councilwoman Goss made motion to go back into regular session at 8:33pm. Councilwoman Ellis seconded. Motion carried 5-0.

It was discussed that there is not a fire extinguisher in the City Office. Heather will call Mike's Fire Extinguishers in Junction City to have him inspect the fire extinguishers at

the Library, Maintenance Shop and Community Building. She will also purchase one for the City Office.

Open Forum: Councilman Traynor stated that he took pictures of drainage issues around his neighborhood. Heather also stated that a resident had spoken with her about drainage issues on Cypress Street. Heather showed pictures she had taken to Council. Council discussed different options of trying to correct the issues. Heather told Council that she had noticed some street signs missing. Councilwoman Goss stated that street signs need to start being replaced. She also stated that she had planted bushes at the City Park. Councilwoman Goss made the motion to give a 50 cent per hour pay increase to Heather Brown and Brad Reynoso effective next pay period. Councilwoman Ellis seconded. Motion carried 5-0.

Adjournment: Councilman Lindgren made the motion to adjourn with Councilwoman Worrell seconding. Motion carried 5-0. Meeting adjourned at 9:17 PM.

The next regularly scheduled Council meeting will be held on July 20<sup>th</sup>, 2015 at 7 PM.