

## Dwight City Council Minutes

December 21<sup>st</sup>, 2020

The Dwight City Council met for a regular meeting on December 21<sup>st</sup>, 2020 at 7 PM. Mayor Pam Goss opened the meeting with the Pledge of Allegiance. Other council members present were Peter Marquardt, Brenda Switzer and Susan Mulryan. John Traynor and Aubrey Evans were absent.

Also Present: Water Manager Ryan Taylor, Maintenance Manager Donald Glessner, and Animal Control Officer Justin Litke. City Clerk Heather Brown participated by phone.

Visitors present: Jessie Batten

Additions to agenda: None.

Minutes: Councilwoman Mulryan moved to accept the minutes of the November 16<sup>th</sup>, 2020 regular meeting as presented. Councilman Marquardt seconded. Motion carried 3-0.

Maintenance Manager Report: Donald Glessner provided a written report. He reported that the sewer facilities are in good shape and operating well.

Water Manager Report: Water Manager Ryan Taylor provided a written report. Biological samples have all come back normal.

PRIDE Report: Angela Harris was not present but did provide a written report.

Animal Control Report: Justin Litke provided a written report.

City Clerk Report: Heather provided written reports and financials. Council discussed a customer who was requesting his two deposits be returned. Ordinance states that if a customer is late on payments, the deposit will not be returned. Mayor Goss will advise the customer of the city policy. The city no longer requires a deposit, instead a hook-up fee of \$100 is required.

Review and approval of bills: Councilwoman Switzer moved to approve the bills as presented with the addition of Janet Goss for cleaning the Community Building 14.5 hours at \$10.00 an hour. Councilwoman Mulryan seconded. Motion carried 3-0.

Old Business: None.

New Business: After much council discussion, Councilman Marquardt moved to transfer \$4000 to Equipment Reserve Fund from General Fund. Councilwoman Switzer seconded. Motion carried 3-0.

At 7:52 PM, Councilwoman Mulryan moved to go into executive session for no longer than ten minutes for an employee evaluation for Ryan Taylor. Councilman Marquardt seconded. Motion carried 3-0.

At 7:59 PM, Councilman Marquardt moved to go back into regular session. Councilwoman Switzer seconded. Motion carried 3-0.

At 8 PM, Councilman Marquardt moved to go into executive session for no longer than ten minutes for an employee evaluation for Donald Glessner. Councilwoman Switzer seconded. Motion carried 3-0.

At 8:10 PM, Councilwoman Mulryan moved to go back into regular session. Councilman Marquardt seconded. Motion carried 3-0.

At 8:15 PM, Councilwoman Mulryan moved to go into executive session for no longer than ten minutes for an employee evaluation for Justin Litke. Councilman Marquardt seconded. Motion carried 3-0.

At 8:25 PM, Councilman Marquardt moved to go back into regular session. Councilwoman Switzer seconded. Motion carried 3-0.

At 8:27 PM, Councilman Marquardt moved to go into executive session for no longer than ten minutes for an employee evaluation for Heather Brown. Councilwoman Switzer seconded. Motion carried 3-0.

At 8:37 PM, Councilwoman Mulryan moved to go back into regular session. Councilman Marquardt seconded. Motion carried 3-0.

At 8:40 PM, Councilman Marquardt moved to go into executive session to discuss employee salaries not to exceed 15 minutes. Councilwoman Switzer seconded. Motion carried 3-0.

At 8:50 PM, Councilman Marquardt moved to go back into regular session. Councilwoman Mulryan seconded. Motion carried 3-0.

Councilwoman Switzer moved to increase employee Ryan Taylor's hourly salary to \$13.00. Donald Glessner, Heather Brown and Ryan Taylor will each get a cost of living increase of 1.3%. Councilman Marquardt seconded. Motion carried 3-0.

Councilman Marquardt moved to give Justin Litke, Ryan Taylor, Mina Miller, Donald Glessner and Heather Brown \$100 Christmas bonuses. Councilwoman Mulryan seconded. Motion carried 3-0.

Heather will get prices for laptops to be discussed at the January meeting. Heather will also get the past five year water and sewer rates and present at the January meeting. Annual pay for the past five years for city employees will also be discussed at the January meeting. Councilman Marquardt stated that he would like to see the dog ordinance changed to animal ordinance in the near future.

Open Forum: Donald and Ryan each thanked the council for their cost of living raise and bonus. Mayor Goss thanked everyone for making her job as Mayor easier and told everyone to call her anytime with questions.

Adjournment: Councilman Marquardt made the motion to adjourn with Councilwoman Switzer seconding. Motion carried 3-0. Meeting adjourned at 9:18 PM. The next regularly scheduled Council meeting will be held on January 18<sup>th</sup>, 2021 at 7 PM.